

SWIM PEI



Minutes - Board of Directors Meeting

Date | time June 12, 2024 | *Meeting called to order by* D.J. Welton

Call to Order: 6:18PM

Attendance: D.J. Welton, Marguerite Middleton, Katherine McQuaid, Nicola Reynolds, Lisa MacKay, Angela Oatway, James Profit, Janet Duval (E.D.), Robin Loyola

Regrets: Mitch O'Shea

Approval of Agenda

The agenda was circulated prior to the meeting. Motion to approve the Agenda, moved by Marguerite, seconded by Lisa MacKay, **motion carried.**

Review / Approval of Minutes from Previous Meeting

Minutes of the April 17, 2024 meeting were circulated in advance of the meeting. Motion to approve the minutes, moved by James, seconded by Lisa, **motion carried.**

Reports

Chair D.J. reported that he attended the Swimming Canada Presidents Council meeting where Safe Sport was discussed.

He attended a banquet for CBAC Bluephins. Club is doing well - coaching staff and swimmers are engaged, very good to see - 3 graduating swimmers - all will continue to swim to varsity.

Christine Deprat has stepped down as president of CBAC, club has renamed Bluephin of the year award to the Christine Deprat

National Presidents meeting - was not able to attend - will watch recording

Executive Director Janet provided a written report in advance of the meeting, all ongoing items are contained within the agenda.

Finance

Financial Report

Prior to the meeting financial reports were provided as well as the draft budget for the upcoming season in preparation for the August 7th meeting.

Funds left over from officiating & coaching

Lisa Mackay motioned to approve financial statement for March, Marguerite Middleton 2nd - motion carried



The Technical Committee will meet virtually in July to discuss the 2024-25 Calendar.

Past action updated needed:

It was moved by Marguerite, and seconded by Katherine that the purchase 17 stretch cords (10 – CBAC & 7 SDSC) be funded by Swim PEI to the maximum of the quotes submitted, **motion carried. ACTION – ED to advise the clubs of the decision.**

Governance

Strategic Plan - Robin and Nicola will continue to work on the Q & A document.

Operational

Technical Director – Mark Fellner has signed a six month contract for the role of technical director after which the board will review his performance.

Coach Assistance Policy- Draft was presented based on officials policy, but the Board would like to see one based on the current finance policy. **ACTION - ED to draft a new Coach assistance policy based on the finance policy.**

Policies to be reviewed over the summer

- Coach Assistance Policy
- Finance Policy
- Coach Compliance Policy
- Requirement of clubs for annual affiliation - both sports and swimming maritimes

Official Symposium - Calgary Sept 27 - 29, 2024

Marguerite Middleton requested to send 3 officials to this conference.

Board recognizes officiating will be significantly over budget due to apparel and Official Symposium

Canada Games Legacy funding 2023 - Board to review for application purposes.

Website - Nicola is continuing to work on the new website with Revolution.

Next Meeting

To be held August 7th, 2024, 6:15PM, 94 Parkside Dr.



Meeting Adjourned

Adjournment 8:06PM

These minutes are certified to be a true representation of the business conducted by the Board of Directors.

Chair, DJ Welton

June 12, 2024

Date

