



SWIM PEI

Minutes - Board of Directors Meeting

Date | time October 15, 2024, | 6:15pm *Meeting called to order by* D. J. Welton

Call to Order: 6:19PM

Attendance: DJ Welton, Katherine McQuaid, James Profit, Nicola Reynolds, Lisa MacKay, Marguerite Middleton, Mitchel O'Shea, Angela Oatway, Robin Loyola (ED),

Regrets: none.

Approval of Agenda

The agenda was circulated prior to the meeting. DJ Welton requested the addition of an in-camera session.

It was Moved to approve the agenda as amended, moved by DJ Welton, seconded by Nicola Reynolds, **motion carried**.

Review / Approval of Minutes from Previous Meeting

Minutes of September 3, 2024, were circulated in advance of the meeting. It was decided that approval of the minutes would be deferred to the next meeting.

Reports

Chair, DJ Welton provided a verbal report to the Board. He thanked Mitch O'Shea for attending the Swimming Canada AGM on his behalf.

Mitch O'Shea updated the Board to the discussions at the AGM and Swimming Canada's plans for the future, noting the SNC is currently at the mid-point of their 8-year plan.

Executive Director, Robin Loyola provided a written report in advance of the meeting. All discussion items are reflected in the agenda.

Finance

- Review of Financial Report- The Treasurer provided the financial statement for the fiscal year end August 31, 2024. Swim PEI finished the year in a positive position, compared to the budgeted deficit due to the savings on salaries and vacant positions throughout the year. The Treasurer will provide the bookkeeping records to Arsenault Best Cameron Ellis so that a year-end review can be conducted in accordance with funding agreements.
- Charlottetown Bluephins Funding Request – CBAC requested that Swim PEI support Tom Ponting's attendance at the National Coaching Symposium in Calgary AB in the amount of \$1,811.09. It was moved by Marguerite Middleton and seconded by Katherine McQuaid that Swim PEI provide funding as requested. **Motion carried**.

- Province of PEI Funding 2024 – 2025 – Confirmation of the Provincial funding was reviewed and consists of:

Participation Funding – 12 & Under Programming, \$6,500.

- Initiation Race Series - \$2,500
- Technical Camps - \$3,000
- Beginner Coach & Officials Training - \$1,000

Performance Funding - \$10,000 – per the discussions of the Technical Committee the funds will be spend on:

- \$5,500 – Swimmers
 - \$3,000 to long course camps
 - \$2,500 to East coach championships (March & July)
- \$500 – Coaches professional development
- \$4,000 – Officials training and professional development.

It was moved by Lisa MacKay and seconded by Marguerite Middleton that the funds be allocated as detailed. **Motion carried.**

Governance

There were no items for discussion.

Operational

- Website – Nicola & Robin updated the board that the work had been completed on the new website would go live in the couple of weeks.
- Canada Games Team Selection – A selection document had been shared in advance of the board meeting. It was noted that importing items had been and there was discussion on the qualifying times that were being proposed. Robin to follow up with the Technical Committee and the Coaching staff to bring a revised document back to the Board for their next meeting.

Next Meeting

November 12, 2024 in person with a virtual option.

Meeting Adjourned

Adjournment 8:30pm

These minutes are certified to be a true representation of the business conducted by the Board of Directors.

Chair, D.J. Welton

Secretary / Treasurer, Lisa MacKay

Date