



# SWIM PEI

## Minutes - Board of Directors Meeting

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*Date | time* March 18, 2021 6:00PM | *Meeting called to order by* Mitch O'Shea

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Call to Order: 5:07PM

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Attendance: Mitch O'Shea, Marguerite Middleton, Katherine McQuaid, James Profit, Lisa MacKay (E.D.).

Absent: William Calhoun

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### Approval of Agenda

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The met to consider club applications for COVID-19 funding. No other business was to be conducted.

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### Review / Approval of Minutes from Previous Meeting

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Minutes will be reviewed at the next regular board meeting.

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### Reports

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Chair Mitch reported that Bill Martin called Lisa just prior to this meeting to resign his position from the Board.

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### Finance

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COVID-19 Emergency Funding – Swim PEI has received \$19,450 in emergency funding from the Province to support continuity of operations for organizations have been negatively impacted by COVID-19. \$2,400 has been spent to fund Pierre's honourarium and \$800 supported the Bluephins Montague Program.

**Motion** that \$15,000 be granted to the clubs to cover the additional pool time associated with increased cleaning and decreased swimmer lane density, split based on the percentage of swimmers \$11,250 to Charlottetown and \$3,750 Summerside. The remaining \$1,250 of COVID-19 Emergency funding will be directed towards Swim PEI staffing related to Covid. Moved by Marguerite Middleton, seconded by James Profit, **motion carried**.

**\*\*\* Following the Board meeting Swim PEI received notification of additional emergency covid funding from the Province. On March 23<sup>rd</sup> by email, Marguerite moved to amend the motion to read \$20,000 be granted to the clubs to cover the additional pool time associated with increased cleaning and decreased swimmer lane density, split based on the percentage of swimmers. Seconded by Katherine McQuaid, motion carried.**

**Motion** that funding be provided to Clubs as follows:

- Charlottetown club - \$670 for 1<sup>st</sup> time trial and \$400 for each subsequent time trial to be funded from Participation funding; a maximum of \$209 for a bluetooth projector from the participation funding;
- reimburse the clubs for 2020 summer program pool time - \$1,350 Summerside and up to \$6,700 Charlottetown from unspent Canada Games Legacy and Participation funding;
- and that \$6,800 from the Performance grants be set aside for summer training programs, supplies and equipment for the Canada Games swimmers.

Moved by Marguerite Middleton, seconded by Katherine McQuaid, **motion carried**.

Summerside Dolphins submitted a written request that the fines levied for the non-compliant coaches be waived. **Motion** that the non-compliant fine be waived for the 1 coach who experienced multiple police check delays. Moved by Mitch O'Shea, seconded by James, **motion carried**.

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#### Next Meeting

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Late April 2021 or early May, in person. Lisa to send a poll to determine the date.

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#### Meeting Adjourned

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Adjournment 6:50PM

These minutes are certified to be a true representation of the business conducted by the Board of Directors.

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Chair, Mitch O'Shea

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Treasurer, Marguerite Middleton

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Date

## ACTION ITEMS

- Nominating Policy – Lisa & Mitch to research and draft a Nominating Policy for presentation in April.
- ED to circulate current Finance Policy to the Board.
- E.D. to review existing policies and draft Abuse Policy for review at the next Board meeting.
- E.D. to provide information to SNC to support the development of the Library on an ongoing basis.
- By-law Review Committee is to submit a report to the Board for the spring meeting, and final report for the August/September meeting
- Lisa to present a draft report to the board at the April/May meeting on the ED position.
- Lisa to draft letters to the clubs re: funding and coach non-compliance
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