

High Performance Steering committee

Terms of Reference



Name of committee

Swim PEI Inc. High Performance Steering Committee.

Mandate and scope

The High Performance Steering Committee (HPSC) is an advisory committee to Swim PEI and its scope is to review and help develop programs which are of technical swimming matters by providing knowledge, information, advice and expertise on Athlete Technical Programs, selections, Coach Development Programs, Funding Programs for Coaches and Athletes, and Provincial and regional Competitions, standards, camps.

The committee ensures that Swim PEI makes programming decisions that are consistent with the Strategic Plan and takes into consideration and understands potential impacts.

Members

The Committee is comprised of:

- The Swim PEI High Performance Director will serve as Committee Chair.
- The head coach of each registered swim club;
- A coach with focus on Para-swimming and/or Special Olympics;
- Swim PEI Executive Director or their designate (ex-officio).

Roles and responsibilities

- Provide input, recommendations and feedback for evaluation on Swim PEI Athlete Programs including provincial tour teams and camps, selection policies, standards, and the Canada Summer Games, ensuring continual improvement of athlete programs.
- Provide input, feedback and recommendations to the HP director on Coach Development programs.
- Provide input, feedback and recommendations to the HP director of Swim PEI funding programs for athletes and coaches, ensuring continual improvement for funding programs for athletes and coaches.
- Assist the HP Director to review, support, and develop an ethical, safe and innovative competitive swim program for PEI and provide input, recommendations and feedback for evaluation of the effectiveness of provincial designated competitions, ensuring continual improvement of provincial competitions.

Meetings frequency

- The HP Steering committee will meet monthly to review swimming performances and will meet, at a minimum, face-to-face in September, January and April for debrief and planning.
- Some members of the steering committee will also have a seat on the Technical Committee of Swim PEI. (HP Director, Club Head Coaches & Swim PEI Executive Director)

Reporting:

- The committee will report to Swim PEI.

Review and Approval:

Swim PEI will evaluate the performance of the committee annually against the stated purpose. Swim PEI will review these terms of reference from time to time.