

# SWIM PEI

## Board Meeting

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*Date / time* July 3<sup>rd</sup>, 2019 at 5:30pm | *Meeting called to order by* Mitch O'Shea

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### In Attendance

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Mitch O'Shea, Marguerite Middleton, Katherine McQuaid, Nicole Manuel, Lisa MacKay

Regrets: None

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### Welcome

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Motion to adopt the agenda as presented. Moved by Katherine McQuaid, seconded by Marguerite Middleton. M/C

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### Minutes from last meeting

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Minutes from March 20<sup>th</sup>, 2019 were presented.

Motion to adopt the minutes from March 20<sup>th</sup>, 2019 as amended. Moved by Marguerite Middleton, seconded by Katherine McQuaid. M/C

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### Business Arising

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- Outstanding Swim 101 Coach Portfolio Evaluations from November 2017
    - **Motion to extend the deadline to August 31<sup>st</sup>, 2019 for submission to still cover the \$50 evaluation fee. Moved by Marguerite Middleton, seconded by Katherine McQuaid. M/C**
    - *Action Item: Nicole will send this information to the coaches by email.*
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### Reports

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- President – None submitted
  - Treasurer
    - Marguerite circulated the report. **Motion to accept the report as presented. Moved by Marguerite Middleton, seconded by Katherine McQuaid. M/C**
  - Executive Director – None submitted
  - High Performance Coach – circulated to the board for review
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### New Business

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- Masters Swimmer Fee 2019-2020 Season
  - **Motion to accept \$37 as the PSO fee for Masters Swimmers for 2019-20. Moved by Katherine McQuaid, seconded by Marguerite Middleton. M/C**
- Board Member Recruitment for next season
  - Sandi Lowther will be joining the board as of September 2019
  - *Action Item: Board Members will discuss through email potential people to reach out to*
- Setting AGM Date
  - Date to be confirmed at the September board meeting

- Technical Committee Update
  - TOR still under discussion at the committee
  - *Action Item: Create a draft Meet Package Template with all the required information*
- Transition for New Executive Director
  - *Action Item: Nicole will schedule some training with Lisa prior to her end date of July 13<sup>th</sup>, 2019*
  - *Action Item: Mitch to send out an email to our members notifying them of our new ED*

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### Other Business & Correspondence

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- Swimming Canada Presidents Call
  - Mitch circulated his comments following the call
- On Track Times Provincial Review
  - Swim Canada sent us a document which was circulated to Tom & Jennifer
  - *Action Item: Pierre to identify which swimmers are on track for high performance*
- Potential Collaboration with Swim NB
  - Mitch has been in discussion with the President of Swim NB to see where we can resource share
  - Pierre has been reaching out to their Technical Leads to try and coordinate dual meets
- Canadian Juniors 2019
  - *Action Item: Mitch to contact Pierre in regards to swimmers who have qualified to attend Juniors but are not attending.*

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### Next Meeting

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September 18<sup>th</sup>, 2019 at 5:30pm at the Royalty Centre

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### Meeting Adjourned

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Adjournment 7:00pm

Approved September 18<sup>th</sup>, 2019